



City of Seagoville
702 N. Hwy 175 ★ Seagoville, Texas 75159
(972) 287-2050 ★ Fax (972) 287-3891
www.seagoville.us

September 3, 2009

Aren Cambre
P.O. Box 750262
Dallas, Texas 75275-0262
Sent by Certified Mail with Return Receipt No. 91 7108 2133 3937 0545 6306

RE: REQUEST FOR PUBLIC INFORMATION SUBMITTED TO THE CITY OF SEAGOVILLE BY E-MAIL AND RECEIVED ON SEPTEMBER 2, 2009

Dear Mr. Cambre:

I am writing in response to your request received by electronic mail on September 2, 2009 for statistical data on traffic citations and convictions originating in the City of Seagoville. In response to your request, be advised that the City of Seagoville does not have and cannot produce the responsive information in an electronic format as you have requested. Pursuant to Section 552.228 of the Texas Public Information Act (TPIA or "the Act"), we hereby advise you that we will be able to produce the responsive documents in paper format only.

The document responsive to your request will be extremely voluminous. The City will need time to gather the responsive information and review to determine whether it may be simply released as written. In the event we find that any portion of the responsive information may be excepted from public disclosure, it may be necessary to seek an opinion from the Attorney General pursuant to TPIA Section 552.301, and or it may be necessary to redact information excepted from disclosure.

Once all of this has been completed, we will be able to copy the information. Based on the foregoing, we are certain that we will not be able to produce the requested information prior to expiration of ten (10) business days as required by the Act. Therefore, in compliance with TPIA Section 552.221(c), we hereby notify you that the information will be available at 5 p.m. on the 15th day of December 2009. You may either pick up the documents at the City of Seagoville Municipal Center located at 702 N. Highway 175, Seagoville, Texas, or we will be happy to mail them to you on or before the time referenced herein.


Finally, we are advising you that there will be a charge for reproducing these documents. Until we can determine the number of documents involved, the number of staff necessary to gather, review, redact (if necessary), and reproduce the documents, and the number of hours involved, we are unable to provide you with a cost estimate at this time. However, we will advise you that the cost will be calculated in accordance with the permitted charges in the Act, which will be as follows: \$0.10 per page for copying, \$15.00 per hour/per person, for personnel and labor charges, and a 20% overhead charge for administrative costs.

Also, once we are able to provide you with the itemized statement as required by law, we will require a deposit to be paid to the City prior to reproducing the information. We would estimate the deposit to be approximately \$100.00

In the event any of the foregoing is not acceptable to you, and you wish to either withdraw or modify your request, let us know within thirty (30) calendar days from the date of receipt of this letter. Also, if you are in agreement with accepting the responsive documents in the format we have available and agree to pay any and all charges associated with obtaining the responsive documents after receiving your itemized statement, let us know within thirty (30) calendar days from the receipt of this letter. If we have not received a written statement from you within the 30 day period specified herein, we will consider your request to have been withdrawn and no further action will be taken.

My office number is 972-287-6819, should you have further questions.

Sincerely,



Sheila J. Martin
City Secretary